

Cooch Behar Government Engineering College (CGEC)
(Ragging is strictly prohibited here)

Ref: CGEC /Admission/2021-22/4

Date: 11/09/2021

ADMISSION NOTICE - 2021 AFTER WBJEE MOP UP ROUND

The candidates who have been finally allotted seats (**after WBJEE MOP UP round**) at Cooch Behar Government Engineering College for admission in 1st year B.Tech courses in 2021 are hereby directed to follow the undernoted instructions.

A. There may be **three different possibilities** for the above-mentioned candidates in WBJEE MOP UP round 2021:

1. The candidate is allotted in the **same branch** at Cooch Behar Govt. Engg. College (*i.e.* no modification) where he/she had **taken admission (*i.e.* cleared all admission formalities at CGEC)** either in round #1 or in round #2 as per WBJEE 2021 guidelines. Such candidate is not required to physically report again. However, those candidates are requested to send an email confirmation of the above-mentioned fact.
2. The candidate is allotted in a **different branch** at Cooch Behar Govt. Engg. College (for example, say some candidate had taken admission in “CE” in one of the previous rounds, now he/she has been allotted in “ME” in MOP UP round) and he/she wants to avail this modification. In such cases, the candidate is required to consider the following
 - a. **New allotment admission fee is more than that of previous allotment, so deposit extra amount** (bank account details are provided in Notice Ref. No. **CGEC /Admission/2021-22/2** dated **19/08/2021**) (for TFW to Non TFW case / CE or EE or ME branch to CSE or ECE branch) and retain the transaction receipt for the next step.

OR

New allotment admission fee is same as previous allotment, so deposit nothing.

OR

New allotment admission fees is less than that of previous allotment. Write an appeal for fees adjustment in next semester fees (in case he/she had

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deposited more fees amount in previous round than that in MOP UP round) and retain the scanned copy for next step.

Fill in the following Google Form online:

<https://forms.gle/rGYZJu6EbUEQH1PK9>

In this case, the candidate may not report physically at college. The students who fail to submit this form will be considered as per the previous (1st or 2nd whichever applicable) round of WBJEE 2021 counselling and subsequent admission.

3. The candidate is **newly allotted** at Cooch Behar Govt. Engg. College. In such cases, the candidate must report physically at CGEC. **The reporting dates are given in WBJEE website (time for reporting within 11:00 AM to 04:00 PM).** The candidate may follow instructions given in Notice Ref. No. **CGEC /Admission/2021-22/2** dated 19/08/2021. However, the instruction is provided below as well.
- a) **All candidates must follow the necessary COVID norms while visiting the institute.**
- b) The candidate must deposit the fees to the college account as follows (**the transaction receipt will be required for online form fill up**):

Particulars	Amount
ECE and CSE (without TFW)	INR 13,000
EE, ME and CE (without TFW)	INR 9,500
ECE and CSE with allotted TFW category	INR 7,000
EE, ME and CE with allotted TFW category	INR 6,500

Note: Fees structure is given in www.cgec.org.in

Bank details:

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Account Name: COOCHBEHAR GOVT ENGG COLLEGE

Account No. 35521973547

IFSC: SBIN0000058,

Bank Name: SBI

Branch Name: SAGARDIGHI SQUARE

- c) The candidates are requested to take the most care to fill up the form with all necessary documents. The candidates must be ready with the following soft copy documents (**strictly within the given size limit**) required at the time of filling up the admission form online. The necessary formats for documents are provided at college web site (www.cgec.org.in).
1. Final Mark Sheet/Certificate (**only pdf strictly within 250 KB size)
 2. Student's Photo (**only jpg / jpeg strictly within 40 KB size)
 3. Student's Signature (**only jpg / jpeg strictly within 40 KB size)
 4. Student's Aadhaar Card photocopy (**only pdf strictly within 300 KB size)
 5. Allotment/Rank Card (**only jpg / jpeg strictly within 40 KB size)
 6. Allotment/Rank Card (**only pdf strictly within 1 MB size)
 7. DOB Proof (**only jpg / jpeg strictly within 40 KB size)
 8. DOB Proof (**only pdf strictly within 1 MB size)
 9. Anti-Ragging Declaration I in a non-judicial stamp paper of Rs. 10/- before an Oath Commissioner (Only for Student, 1st page only) (**only jpg / jpeg strictly within 40 KB size)
 10. Anti-Ragging Declaration I in a non-judicial stamp paper of Rs. 10/- before an Oath Commissioner (Combined student and guardian) (**only pdf strictly within 1 MB size)
 11. Category Certificate, if applicable (**jpg / jpeg strictly within 40 KB size)
 12. Category Certificate, if applicable (**only pdf strictly within 1 MB size)
 13. TFW Certificate, if applicable (**only pdf strictly within 1 MB size)

It should have been issued by an Officer of the State Government in the Rank of Block Development Officer or Sub-Divisional Officer or Additional District Magistrate or District Magistrate / Group-A Gazetted Officer of State or Central Government of similar

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Rank or above or Executive Officer of Municipality/ Assistant Commissioner or above in Municipal Commissioner

14. PwD Certificate, if applicable (***.jpg / jpeg strictly within 20 KB size)

15. PwD Certificate, if applicable (***.pdf strictly within 1 MB size)

16. Medical fitness certificate (***.pdf strictly within 1 MB size)

(In prescribed format downloadable from website) for General, Health & Eye to be produced from a Registered Medical Practitioner. The Certificate of Blood Group is to be obtained from a authorized laboratory.

17. Domicile certificate (***.pdf strictly within 1 MB size) as per WBJEE 2021 format

The Domicile Certificate as applicable should be obtained from any of the following competent authorities (i) District Magistrate, (ii) Additional District Magistrate, (iii) Deputy Magistrate and Deputy Collector, (iv) Sub-Divisional Officer, (v) Block Development Officer, (vi) Superintendent of Police , (vii) Additional Superintendent of Police, (viii) Sub-Divisional Police Officer or Deputy Superintendent of Police, (ix) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate , (x) Judicial Magistrate of any rank or position in the concerned district of Metropolitan locality or Judges/Judicial Officers of Hon'ble High Court at Kolkata or Hon'ble Supreme Court of India, (xi) Commissioner, Joint Commissioner, Additional Commissioner, Assistant Commissioner of Municipal Corporation, (xii) Executive Officer of Municipality, (xiii) Assistant Secretary /equivalent or above in the Secretariat to the Government. of West Bengal (including GTA) or Central Government , (xiv) Deputy Director or above in the Directorate to the Govt. of West Bengal or Central Government

18. Character certificate / School leaving certificate (***.pdf strictly within 1 MB size) from the Head of the institution last attended

19. Self-declaration certificate (***.pdf strictly within 1 MB size)

d) The above-mentioned documents are needed to be uploaded through the following link. Please do not make multiple attempts to fill in the form.

<https://forms.gle/FbormRJo4cyZsTEZ9>

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All candidate are hereby instructed to fill up the google form only once and very carefully. Read all the instructions of the notice minutely before filling up the form.

In case of any assistance required to fill in the form you can contact our officials within the office hours (11:00 AM -05:00 PM): Phone numbers **8167469414 / 9832684396**

- e) The undernoted original documents with one attested photocopy (each) will be required at the time of physical reporting and admission at the college. **In case of any discrepancies found during the physical verification, the candidature may be cancelled.** The documents are to be arranged in the following manner before physical reporting to smoothly execute the process:

1. Domicile certificate
2. DOB Proof
3. Final Mark Sheet/Certificate
4. Allotment/Rank Card
5. Anti-Ragging Declaration (both student and guardian)
6. Category Certificate, if applicable
7. TFW Certificate, if applicable
8. PwD Certificate, if applicable
9. Student's Aadhaar Card photocopy
10. Medical fitness certificate
11. Character certificate / School leaving certificate
12. Self-declaration certificate

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- B. Notifications related to admission of 2021-22 will be notified time to time as required in the cgec.org.in. Students are requested to keep track of those notices for necessary action.
- C. For admission related assistance one may visit to Registrar's Office or contact our officials within the office hours (11:00 AM -05:00 PM) or post your mail.

Phone numbers of officials and email id for assistance:

Email: admission@cgec.org.in

Phone numbers: 8167469414 / 9832684396

Dr. Palash Das

PI Admin, Admission

Cooch Behar Government Engineering College

Copy forwarded for kind information and necessary actions to:

1. The Principal, CGEC
2. All coordinators of Admission Cell, CGEC
3. Registrar (Officiating), CGEC
4. Accounts Officer and DDO, CGEC