



**Government of West Bengal**  
**Cooch Behar Government Engineering College**  
**Vill.-Harinchawra, Post.- Ghughumari, Dist.-Cooch Behar-736170.**

**Ref: CGEC /Admission/2025-26/15**

**Date: 13/12/2025**

**NOTICE FOR REPORTING AT CGEC AFTER JELET ONLINE COUNSELLING 2025  
FOR B.TECH 2ND YEAR COURSES AND SUBSEQUENT ADMISSION**

**For Reporting:**

The candidates who have been allotted seats at Cooch Behar Government Engineering College in JELET online counseling 2025 for 2nd year B.Tech courses are hereby directed to follow the undernoted instructions and response immediately:

✓ **The reporting dates and time as followings:**

Reporting Round	Dates	Time
<b><u>1<sup>st</sup> round</u> of seat allotment Reporting</b>	<b>17/12/2025 to 20/12/2025</b>	<b>12:30 PM to 4:00 PM</b>
<b><u>2<sup>nd</sup> round</u> of seat allotment Reporting</b>	<b>23/12/2025 to 24/12/2025 and 26/12/2025</b>	

✓ The candidates must be ready with the following documents (**original and one self-attested photocopy**) for document verification.

- I. JELET 2025 Rank Card
- II. Provisional Seat allotment letter
- III. Class 10 admit card/birth certificate for verification of date of birth
- IV. Mark sheet of all semester of Diploma/B.Sc.; for B.Sc. candidates, class 12 mark sheet is mandatory.
- V. Domicile certificate as per Section 6.0 of the Information Bulletin JELET 2025.
- VI. Category certificate as per Sections 7.0, 8.0, and 9.0 of the Information Bulletin.  
**Valid OBC** candidates who have (NCL) certificates that were issued before to December 31, 2009, should have them revalidated by the issuing body, ensuring that they are in the **OBC-A (NCL) or OBC-B (NCL) or EWS** category. The appropriate authority must issue the NCL (Non-Creamy Layer) Certificate on or **after April 1, 2025.**

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VII. PwD Certificate, if applicable, as per section 10.0 Information Bulletin JELET 2025

- ✓ **Reporting Venue: Room No. AC119, Academic Building, Cooch Behar Government Engineering College, Vill: Harinchawra, P.O. Ghughumari, Dist: Cooch Behar 736170, West Bengal**

### For Admission:

The candidates who have been finally allotted seats at Cooch Behar Government Engineering College for admission in 2nd Year B.Tech are hereby directed to report at the institute as per JELET guidelines with the duly attested hard copies of required documents for final admission. Students are also instructed to fill in the Admission Form **after successful verification of all required documents**. The link to the admission form is given below:

<https://forms.gle/KS8r1JUmonkfqwMv5>

### PAYMENT OF FEES

Payment of admission fees can be done by only online payment mode to college account **only after successful physical document verification and PI reporting at CGEC campus.**

Particulars	Amount
ECE and CSE	INR 14000/-
EE, ME and CE	INR 10500/-

Note: Fees structure is available at [www.cgec.org.in](http://www.cgec.org.in)

- ✓ **The undernoted original documents with two self-attested photocopies (each) will be required at the time of physical reporting and admission at the college.** In case of any discrepancies found during the physical verification, the candidature may be cancelled. The documents are to be arranged in the following manner before physical reporting to smoothly execute the process:

1. JELET Seat Allotment Letter
2. Domicile certificate, as per Information Bulletin JELET 2025
3. DOB Proof (Class 10 Admit card or Birth Certificate)
4. Class 10 Mark sheet
5. Final Mark Sheet/Certificate (mark sheet of all semester of Diploma/B.Sc., for B.Sc. candidates, class 12 mark sheet is mandatory)
6. Category certificate as per Sections 7.0, 8.0, and 9.0 of the Information Bulletin. Valid OBC candidates who have (NCL) certificates that were issued before to December 31, 2009, should have them revalidated by the issuing body, ensuring

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that they are in the **OBC-A(NCL) or OBC-B(NCL) or EWS** category. The appropriate authority must issue the **NCL (Non-Creamy Layer) Certificate on or after April 1, 2025.**

7. PwD Certificate, if applicable, as per Information Bulletin JELET 2024
8. Student's Aadhaar Card photocopy
9. Anti-Ragging Declaration (both student and guardian) should be processed from <https://www.antiragging.in/> and the **signed hard copies of necessary declaration forms** should be submitted.
10. Medical fitness certificate, as per format given in the college website ([www.cgec.org.in](http://www.cgec.org.in)), however, it can be submitted later as well.
11. A Cancelled Cheque or a self-attested copy of 1st Page of Pass Book of the Bank Account (in case of refund, if any) has to be submitted.

- ✓ Notifications related to admission of 2025-26 will be notified time to time as required in the [cgec.org.in](http://cgec.org.in). Students are requested to keep track of those notices for necessary action.
- ✓ For admission related assistance one may visit to Registrar's Office or contact our officials within the office hours (10.30 AM -5.30 PM) or post email. One WhatsApp group has been created for better communication with the candidates (strictly within office hours). Hence all reporting candidates are requested to join this group:

<https://chat.whatsapp.com/LLOoVGaPpoFHIS7zYsyyoh>

Contact No.: **9475445190**, Email id for assistance: **admission@cgec.org.in**

Dr. Sushovan Chatterjee  
OIC & PI Admin, Admission (2025)  
Cooch Behar Government Engineering  
College

Copy forwarded for kind information and necessary actions to:

1. The Principal, CGEC
2. Registrar, CGEC
3. Accounts Officer, CGEC
4. All coordinators of Admission Cell, CGEC